

# Transfer In / Out

Developed By



## *Contents*

Transfer Out .....	3
Re Assign Employee.....	6
Transfer In.....	7

## Transfer Out

To transfer the employee

Login as BEO Admin

Select the menu Edit Employee Details

EDIT EMPLOYEE PROFILE

### LIST OF EMPLOYEES

SL. NO.	EMPLOYEE NAME	DESIGNATION	KGID NO	EMAIL ID
1	KESHAV W PETLUR		213133	aa@aa.com
2	ಶೋಭಾ	ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಸಮಾಜ ವಿಜ್ಞಾನ)-GPT	1812016	shobhanagesh1976@gmail.com
3	ರಮೇಶ	ಕ್ಷೇತ್ರ ಸಂವನ್ಮೂಲ ವ್ಯಕ್ತಿ	1812030	bantakalr@gmail.com
4	ಸುವರ್ಣಾ ಆನಂದ ಬಂಟ್	ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಭಾಷೆ)-GPT	1812033	sonab1977@gmail.com
5	ರೇಷ್ಮಾ ಕುಮಾರಿ ಬಿ	ಪ್ರಾಥಮಿಕ ಶಾಲಾ ಶಿಕ್ಷಕರು(PST)	1812034	reshvudupa@gmail.com
6	ರೂಪಾ ಜಿ	ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಭಾಷೆ)-GPT	1812083	roopachandrainbali@gmail.com
7	ಸತ್ಯಶಂಕರ್ ರಾವ್ ಜಿ	ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಸಮಾಜ ವಿಜ್ಞಾನ)-GPT	1812106	raojsathyashankar@gmail.com
8	ಬಸನ್ಗೌಡ ಸಂಗನ್ಗೌಡ ಮಾಣಾ	ಪ್ರಾಥಮಿಕ ಶಾಲಾ ಶಿಕ್ಷಕರು(PST)	2371777	abcd@gmail.com
9	KESHAV W PETLUR	ಪ್ರೌಢಶಾಲಾ ಸಹ ಶಿಕ್ಷಕರು-ಗ್ರೇಡ್-2 (TGT)	1187301	aabvcc@aa.com
10	ಯಶವಂತ ಮಲ್ಲಾರಿ ಶಿಂಧೆ	ವಿಶೇಷ ಶಿಕ್ಷಕರು	1148508	aa@aa.com

Showing 1 to 10 of 16 entries

Previous 1 2 Next

Click on KGID NO

UPDATE EMPLOYEE PROFILE

(\*)- MANDATORY FIELDS

BASIC DETAILS	WORKING DETAILS	PRIORITY/EXEMPTION DETAILS	QUALIFICATION DETAILS	DEPARTMENTAL EXAM DETAILS	SERVICE DETAILS	TRANSFER
<b>BASIC DETAILS</b>						
1) LIC NO / KGID NUMBER	2371777					
2) NAME OF THE TEACHER (IN KANNADA)	ಬಸನಗೌಡ ಸಂಗನಗೌಡ ಮಾಚಾ	3) NAME OF THE TEACHER (IN ENGLISH)	SANGANAGOUDA MACHA			
4) GENDER	Female	5) DATE OF BIRTH *	22/07/1977			
6) FATHER'S NAME *	sadas					
<b>PERSONAL DETAILS</b>						
7) RELIGION	Christian	8) SOCIAL CATEGORY	ಪ್ರವರ್ಗ-2ಬಿ			
10 A) HOME DISTRICT	BAGALKOT	10 B) HOME TALUKA	BAGALKOT			
10 C) HOMETOWN ADDRESS	B S MACHA S/O S B MACHA Mannikatti Road Shirur Tq:Dt:Bagalakat					
11 A) COMMUNICATION ADDRESS	GHS Hallikeri Tq Mundargi Dt Gadag					
11 B) REVENUE DISTRICT	KALBURGI	11 C) REVENUE BLOCK	AFZALPUR			
12) MOBILE NUMBER	8888888888	13) EMAIL ID	abcd@gmail.com			
14) MARITAL STATUS	Married					
15) SPOUSE NAME	weeee					
16) WHETHER SPOUSE IS EMPLOYED	YES	16 A) OFFICE ADDRESS OF SPOUSE	aaaft			
16 B) REVENUE DISTRICT	BAGALKOT	16 C) REVENUE BLOCK	BADAMI			

UPDATE

Click on the Transfer Tab

(\*)- MANDATORY FIELDS

BASIC DETAILS    WORKING DETAILS    PRIORITY/EXEMPTION DETAILS    QUALIFICATION DETAILS    DEPARTMENTAL EXAM DETAILS    SERVICE DETAILS    TRANSFER

## TRANSFER OUT

BASIC DETAILS			
LIC NO / KGID NUMBER	2371777		
NAME OF THE TEACHER (IN KANNADA)	ಬಸವಗೌಡ ಸಂಗನಗೌಡ ಮಾಚಾ	NAME OF THE TEACHER (IN ENGLISH)	SANGANAGOUDA MACHA
GENDER	Female	DATE OF BIRTH	22/07/1977
FATHER'S NAME	sadas		

TRANSFER OUT						
RELIEVE DATE :	<input type="text" value="Date"/>	RELIEVE TIME :	<input type="text" value="--- Select ---"/>			
REASON FOR RELIEVE :	<input type="text" value="--- Select ---"/>					
<input type="button" value="UPDATE"/>						
KGID	NAME	GENDER	RELIEVE DATE	RELIEVE TIME	REASON FOR RELIEVE	ACTION
2371777	SANGANAGOUDA MACHA	Female	29/09/2020	AFTERNOON	SEL TO SPECI. POST	<input type="button" value="EDIT"/> <input type="button" value="DELETE"/>

Select the Relieve date

Select the Relieve time and

Reason for Relieve

Click on update to transfer the employee from the current school/office

## Re Assign Employee

To Re assign the transferred out employees

Login as BEO Admin

Select menu TRANSFER IN OUT

Welcome Admin 30 Sep 2020 05:15 PM

OFFICE NAME: BEO OFFICE - BASAVAN BAGEWADI OFFICE LEVEL: BLOCK STATE: KARNATAKA DIVISION: DHARWAD (3) DISTRICT: VIJAYAPURA (2903)

BLOCK: BASAVAN BAGEWADI (290303)

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EMPLOYEE TRANSFER

EMPLOYEE REGISTRATION

TRANSFER IN OUT

LIST OF TRANSFER

Show entries 10

SL. NO.	EMPLOYEE NAME	DESIGNATION	KGID NO	RELIEVE DATE	RELIEVE TIME	REASON FOR RELIEVE	ACTION
1	ಬಸವನಗೌಡ ಸಂಗನಗೌಡ ಮಾಚಾ	ಪ್ರಾಥಮಿಕ ಶಾಲಾ ಶಿಕ್ಷಕರು(PST)	2371777	29/09/2020	AFTERNOON	SEL TO SPECI. POST	REASSIGN
2	ಲಮಲ	ದೈನಿಕಶಿಕ್ಷಕರು	1812030	29/09/2020	AFTERNOON	REQUEST TRANSFER	REASSIGN
3	KESHAV W PETLUR	ಪ್ರೌಢಶಾಲಾ ಸಹ ಶಿಕ್ಷಕರು-ಗ್ರೇಡ್-2 (TGT)	1187301	29/09/2020	AFTERNOON	REQUEST TRANSFER	TRANSFER IN

Showing 1 to 3 of 3 entries Previous 1 Next

Click on the re assign button for the employee want to assign to another school/office

Welcome Admin 30 Sep 2020 05:19 PM

OFFICE NAME: BEO OFFICE - BASAVAN BAGEWADI OFFICE LEVEL: BLOCK STATE: KARNATAKA DIVISION: DHARWAD (3) DISTRICT: VIJAYAPURA (2903)

BLOCK: BASAVAN BAGEWADI (290303)

Search Menu...

Reassign Employee Profile

(\*)- MANDATORY FIELDS

BASIC DETAILS

LIC NO / KGID NUMBER 2371777

NAME OF THE TEACHER (IN KANNADA) ಬಸವನಗೌಡ ಸಂಗನಗೌಡ ಮಾಚಾ NAME OF THE TEACHER (IN ENGLISH) SANGANAGOUDA MACHA

GENDER Female DATE OF BIRTH 22/07/1977

FATHER'S NAME sadas

REASSIGN

SERVICE TYPE\*:  SCHOOL

DISTRICT\*: VIJAYAPURA(2903) BLOCK\*: BASAVAN BAGEWADI (290303)

SCHOOL\*: GOVT HPS H HIPPARAGI, BADAVANE (25)

Submit

EMPLOYEE REGISTRATION

DASHBOARD

MONTHLY STATEMENT

WORK ALLOTMENT

SYNCHRONISE USER DETAILS

REGISTER EMPLOYEE

EDIT EMPLOYEE DETAILS

TYPE OF DISABILITY

RESET PASSWORD +

APPLICATION STATUS

INBOX

FILES +

ASSIGN POST TO EMPLOYEE

APPLICATION DETAILS

LEAVE +

CCA

ANNUAL PERFORMANCE REPORT +

FESTIVAL ADVANCE +

PERMISSION TO PURSUE HIGHER EDUCATION +

Select the District to which the employee will be transferred

Select the Block to which the employee will be transferred

Select the school to which the employee to be transferred

Click on Submit re assign the employee to the selected school

# Transfer In

To add the transferred employee to the school/office

Login as Block admin

Select the Menu Transfer in out

Welcome Admin 30 Sep 2020 05:23 PM

OFFICE NAME: **BEO OFFICE - BASAVAN BAGEWADI** OFFICE LEVEL: **BLOCK** STATE: **KARNATAKA** DIVISION: **DHARWAD (3)** DISTRICT: **VIJAYAPURA (2903)**  
 BLOCK: **BASAVAN BAGEWADI (290303)**

Search Menu... EMPLOYEE TRANSFER

**LIST OF TRANSFER**

Show entries 10 Search:

SL. NO.	EMPLOYEE NAME	DESIGNATION	KGID NO	RELIEVE DATE	RELIEVE TIME	REASON FOR RELIEVE	ACTION
1	ರಮೇಶ	ದೈನಿಕ ಕೆಲಸಗಾರರು	1812030	29/09/2020	AFTERNOON	REQUEST TRANSFER	REASSIGN
2	ಬಸವಗೌಡ ಸಂಗನಗೌಡ ಮಾಚಾ	ಪ್ರಾಥಮಿಕ ಶಾಲಾ ಕ್ಷೇತ್ರಕರು(PST)	2371777	29/09/2020	AFTERNOON	SEL TO SPECI. POST	TRANSFER IN
3	KESHAV W PETLUR	ಪ್ರೌಢಶಾಲಾ ನೆಹ ಕ್ಷೇತ್ರಕರು-2 (TGT)	1187301	29/09/2020	AFTERNOON	REQUEST TRANSFER	TRANSFER IN

Showing 1 to 3 of 3 entries Previous 1 Next

Click on transfer in to allocate the employee to transferred school

Welcome Admin 30 Sep 2020 05:27 PM

OFFICE NAME: **BEO OFFICE - BASAVAN BAGEWADI** OFFICE LEVEL: **BLOCK** STATE: **KARNATAKA** DIVISION: **DHARWAD (3)** DISTRICT: **VIJAYAPURA (2903)**  
 BLOCK: **BASAVAN BAGEWADI (290303)**

Search Menu... UPDATE EMPLOYEE PROFILE

(\*)- MANDATORY FIELDS

**BASIC DETAILS**

LIC NO / KGID NUMBER: 2371777  
 NAME OF THE TEACHER (IN KANNADA): ಬಸವಗೌಡ ಸಂಗನಗೌಡ ಮಾಚಾ  
 NAME OF THE TEACHER (IN ENGLISH): SANGANAGOUDA MACHA  
 GENDER: Female  
 DATE OF BIRTH: 22/07/1977  
 FATHER'S NAME: sadas

**TRANSFER IN**

KGID NO: 2371777  
 NAME OF THE TEACHER: SANGANAGOUDA MACHA  
 DATE OF ENTRY INTO SERVICE: 18/06/2010  
 DATE OF REPORTING: dd/MM/yyyy  
 TIME: AFTERNOON  
 PRESENT CADRE: ಪ್ರಾಥಮಿಕ ಶಾಲಾ ಕ್ಷೇತ್ರಕರು(PST)(101)  
 CADRE SUBJECT: ವಿಜ್ಞಾನ\_ಹಿಂದಿ (214)  
 PRESENT DESIGNATION: ಪ್ರಾಥಮಿಕ ಶಾಲಾ ಕ್ಷೇತ್ರಕರು(PST)(101)  
 ZONE: ---select---

Submit

KGID	NAME OF TEACHER	DATE OF ENTRY INTO SERVICE	DATE OF REPORTING	TIME	PRESENT CADRE	CADRE SUBJECT	PRESENT DESIGNATION	ZONE	ACTION
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Select the reporting date and time

In case of transfer reason is promotion/demotion/re appointment then

Select the designation and click on Submit to complete the transfer process

Click on the service tab in edit employee details to view the added service details