Add New Employee

Developed By

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Add New Employee

To add new employee

Login as Caseworker

Select the menu Add New Employee

EDIT EMPLOYEE PROFILE

ADD EMPLOYEE

LIST OF EMPLOYEES

Show entries 10

Search:

SL. NO.	EMPLOYEE NAME	DESIGNATION	KGID NO	EMAIL ID
1		ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಸಮಾಜ ವಿಜ್ಞಾನ)-GPT	2108337	
2	ಉಷಾ ವೆಂಕಟು ನಾಯ್ಕ	ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಭಾಷೆ)-GPT	1797024	ushasanjeev01@gmail.com
3	ಸುವರ್ಣಾ ಆನಂದ ಬಂಟ್	ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಭಾಷೆ)-GPT	1812033	sonab1977@gmail.com
4	ABCD	ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಗಣಿತ & ವಿಜ್ಞಾನ)-GPT	12345	aabvcc@aa.com
5	Testing	ವಿಶೇಷ ಶಿಕ್ಷಕರು	9999	aa@aa.com
6	ABCD		45678	aa@aa.com
7	ಕೃಷ್ಣ ಮೋಯ್ಲಿ	ಮುಖ್ಯ ಶಿಕ್ಷಕರು	986816	krishna222@gmail.com
8	ಸುಧಾಕರ ಪೂಜಾರಿ ಕೆ	ಮುಖ್ಯ ಶಿಕ್ಷಕರು	1231765	poojarysudhakar67@gmail.com
9	ಮಲ್ಲಿಕಾ	ಪ್ರಾಥಮಿಕ ಶಾಲಾ ಶಿಕ್ಷಕರು(PST)	1231856	Mallika teacher chara@gmail.com
10	ಲೀನಾ ಫೆರ್ನಾಂಡೀಸ್	ಪ್ರಾಥಮಿಕ ಶಾಲಾ ಶಿಕ್ಷಕರು(PST)	1243768	leenafernades519@gmail.com

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Click on the button Add Employee

Enter all the mandatory details and

UPDATE EMPLOYEE PROFILE

(*)- MANDATORY FIELDS

BASIC DETAILS

1) LIC NO / KGID NUMBER	2333333		
2) NAME OF THE TEACHER (IN KANNADA)	fd	3) NAME OF THE TEACHER (IN ENGLISH)	f
4) GENDER	Female	5) DATE OF BIRTH *	12/10/1999
6) FATHER'S NAME *	sd		

PERSONAL DETAILS

7) RELIGION	Islam	8) SOCIAL CATEGORY	ಪ್ರವರ್ಗ-3ಬಿ
10 A) HOME DISTRICT	BENGALURU U SOUTH	10 B) HOME TALUKA	SOUTH1(292001)
10 C) HOMETOWN ADDRESS	sf		
11 A) COMMUNICATION ADDRESS	sf		
11 B) REVENUE DISTRICT	VIJAYAPURA	11 C) REVENUE BLOCK	BASAVAN BAGEWADI(290303)
12) MOBILE NUMBER	7878787878	13) EMAIL ID	aacc@gmail.com
14) MARITAL STATUS	Unmarried		

WORKING DETAILS

17) SCHOOL CATEGORY	Primary		
18) CADRE DESIGNATION	ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಭಾಷೆ)-GPT(102)	19) CADRE SUBJECT MEDIUM	ತಮಿಳು(218)
20) PRESENT DESIGNATION	ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಭಾಷೆ)-GPT(102)	21) PRESENT SCHOOL/OFFICE	SCHOOL
21 A) DISTRICT	VIJAYAPURA(2903)	21 B) BLOCK	BIJAPUR RURAL(290305)
21 C)DISE CODE	GHS YAKKUNDI(29030510702)		
22) VACATION	YES	23) GAZETTED	YES
24) PRESENT BASIC PAY	45555	24 A) PAY SCALE	23500-47650
25) DATE OF JOINING TO SERVICE	01/10/2020		
26) DATE OF JOINING TO PRESENT CADRE	01/10/2020	27) DATE OF JOINING TO PRESENT SCHOOL/OFFICE	01/10/2020
28) WHETHER PROBATION PERIOD DECLARED	NO		

SAVE

PRINT

Click on save to save the details

"Data saved successfully message will be displayed".

Update Employee Profile

To update the details of the profile
Login as Caseworker
Select the menu Add New Employee

EDIT EMPLOYEE PROFILE

ADD EMPLOYEE

LIST OF EMPLOYEES

Show entries 10

Search:

SL. NO.	EMPLOYEE NAME	DESIGNATION	KGID NO	EMAIL ID
1		ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಸಮಾಜ ವಿಜ್ಞಾನ)-GPT	2108337	
2	ಉಷಾ ವೆಂಕಟು ನಾಯ್ಕ	ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಭಾಷೆ)-GPT	1797024	ushasanjeev01@gmail.com
3	ಸುವರ್ಣಾ ಅನಂದ ಬಂಟ್	ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಭಾಷೆ)-GPT	1812033	sonab1977@gmail.com
4	ABCD	ಪದವೀಧರ ಪ್ರಾಥಮಿಕ ಶಿಕ್ಷಕರು(ಗಣಿತ & ವಿಜ್ಞಾನ)-GPT	12345	aabvcc@aa.com
5	Testing	ವಿಶೇಷ ಶಿಕ್ಷಕರು	9999	aa@aa.com
6	ABCD		45678	aa@aa.com
7	ಕೃಷ್ಣ ಮೋಯ್ಲಿ	ಮುಖ್ಯ ಶಿಕ್ಷಕರು	986816	krishna222@gmail.com
8	ಸುಧಾಕರ ಪೂಜಾರಿ ಕೆ	ಮುಖ್ಯ ಶಿಕ್ಷಕರು	1231765	poojarysudhakar67@gmail.com
9	ಮಲ್ಲಿಕಾ	ಪ್ರಾಥಮಿಕ ಶಾಲಾ ಶಿಕ್ಷಕರು(PST)	1231856	Mallika teacher chara@gmail.com
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Click on KGID to edit the profile details

UPDATE EMPLOYEE PROFILE

(*)- MANDATORY FIELDS

BASIC DETAILS

1) LIC NO / KGID NUMBER	45678		
2) NAME OF THE TEACHER (IN KANNADA)	ABCD	3) NAME OF THE TEACHER (IN ENGLISH)	ABCD
4) GENDER	Female	5) DATE OF BIRTH *	27/09/2020
6) FATHER'S NAME *	ABCD		

PERSONAL DETAILS

7) RELIGION	Christian	8) SOCIAL CATEGORY	ಪ್ರವರ್ಗ-3ಬಿ
10 A) HOME DISTRICT	CHITRADURGA	10 B) HOME TALUKA	CHALLAKERE
10 C) HOMETOWN ADDRESS	OMETOWN ADDRESS		
11 A) COMMUNICATION ADDRESS	XYZ		
11 B) REVENUE DISTRICT	CHITRADURGA	11 C) REVENUE BLOCK	HIRIYUR
12) MOBILE NUMBER	8798465413	13) EMAIL ID	aa@aa.com
14) MARITAL STATUS	Unmarried		

WORKING DETAILS

17) SCHOOL CATEGORY	Primary		
18) CADRE DESIGNATION	--SELECT--	19) CADRE SUBJECT MEDIUM	--SELECT--
20) PRESENT DESIGNATION	--SELECT--	21) PRESENT SCHOOL/OFFICE	-----select-----
21 A) DISTRICT	UDUPI(2916)	21 B) BLOCK	KARKALA(291601)
21 C)DISE CODE	--SELECT--		
22) VACATION	--select--	23) GAZETTED	--select--
24) PRESENT BASIC PAY		24 A) PAY SCALE	--SELECT--
25) DATE OF JOINING TO SERVICE	dd/mm/yyyy		
26) DATE OF JOINING TO PRESENT CADRE	dd/mm/yyyy	27) DATE OF JOINING TO PRESENT SCHOOL/OFFICE	dd/mm/yyyy
28) WHETHER PROBATION PERIOD DECLARED	-----select-----		

UPDATE

PRINT

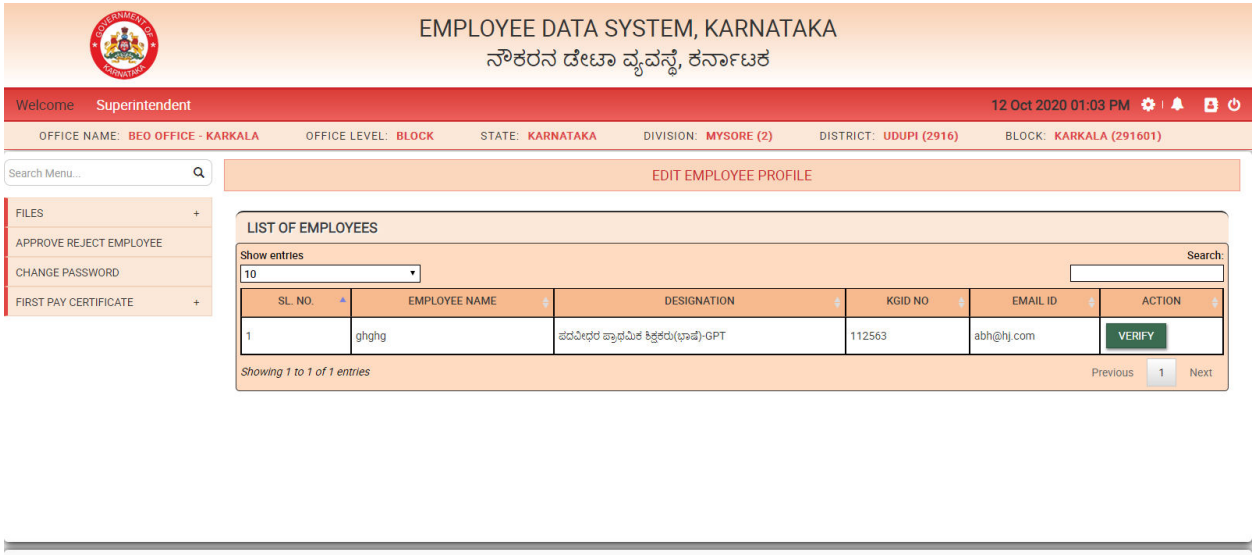
Edit the details and
Click on Update to save the modifications

Approve/Reject Employee by Superintendant

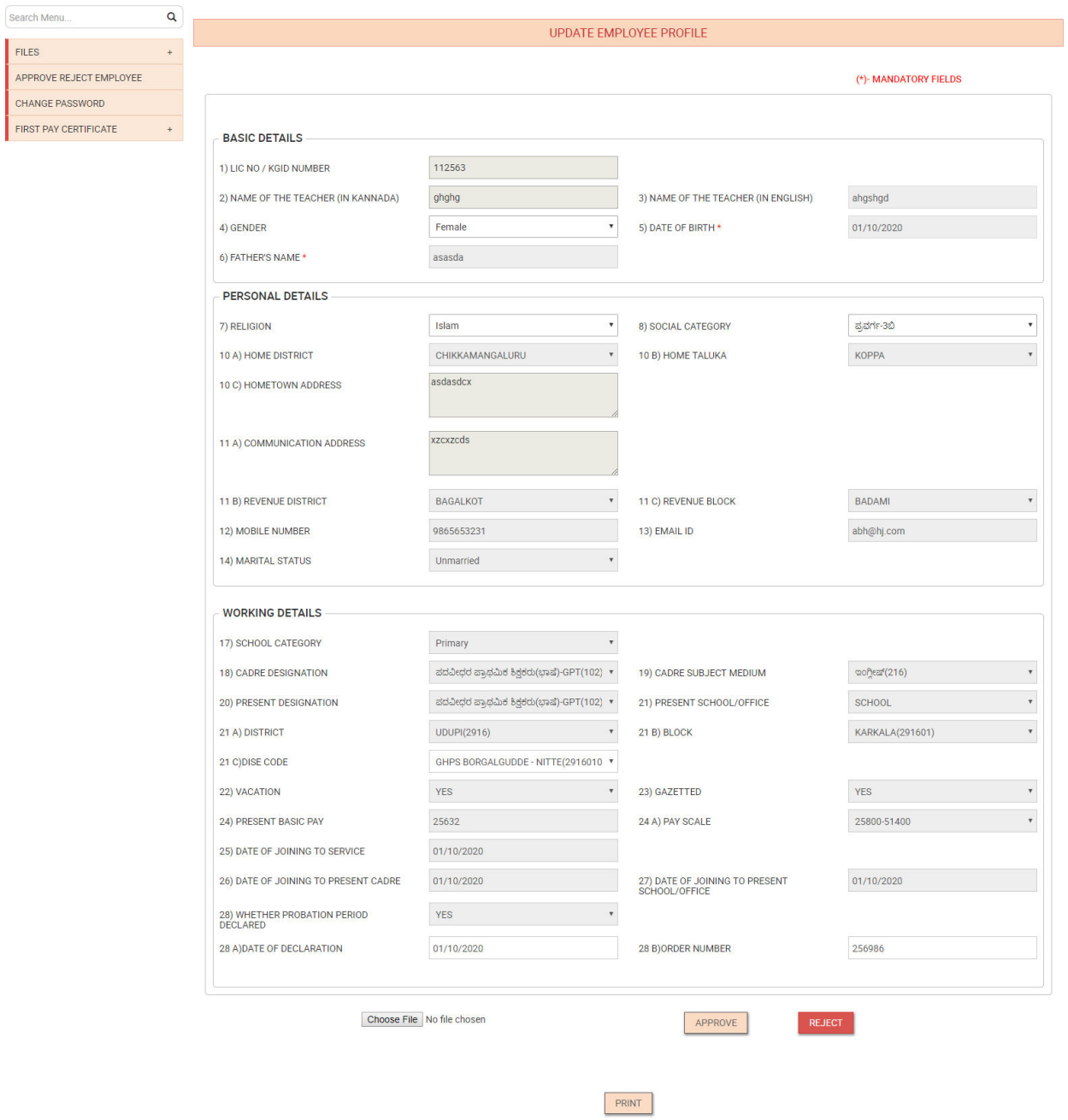
To approve the added employee details

Login as Superintendant

Select the menu Approve Reject Employee



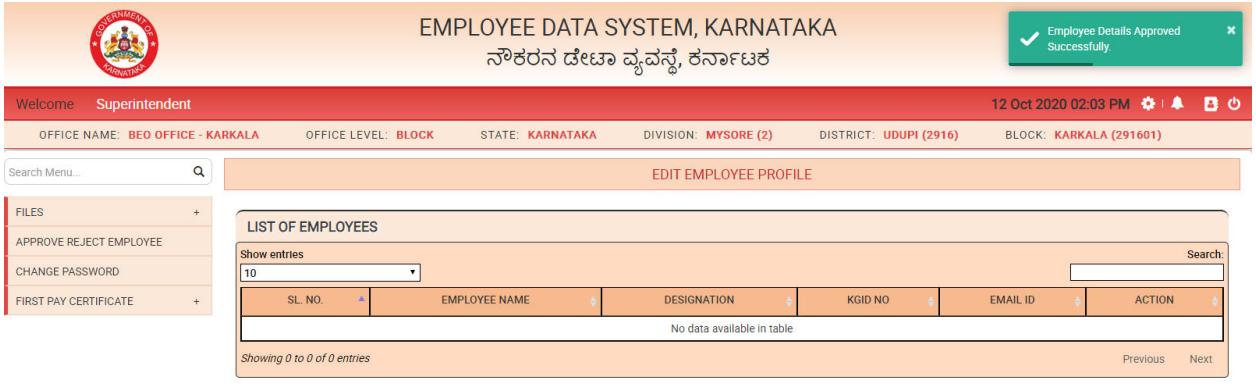
Click on verify



Click on choose file to upload the relevant file

Click on reject to reject the employee details

Click on Approve button to approve the employee details



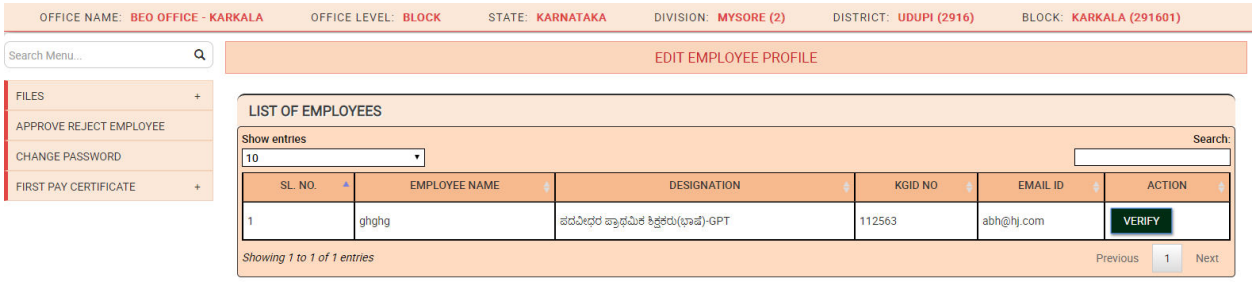
The approved employee's details will be sent to Block admin for approval

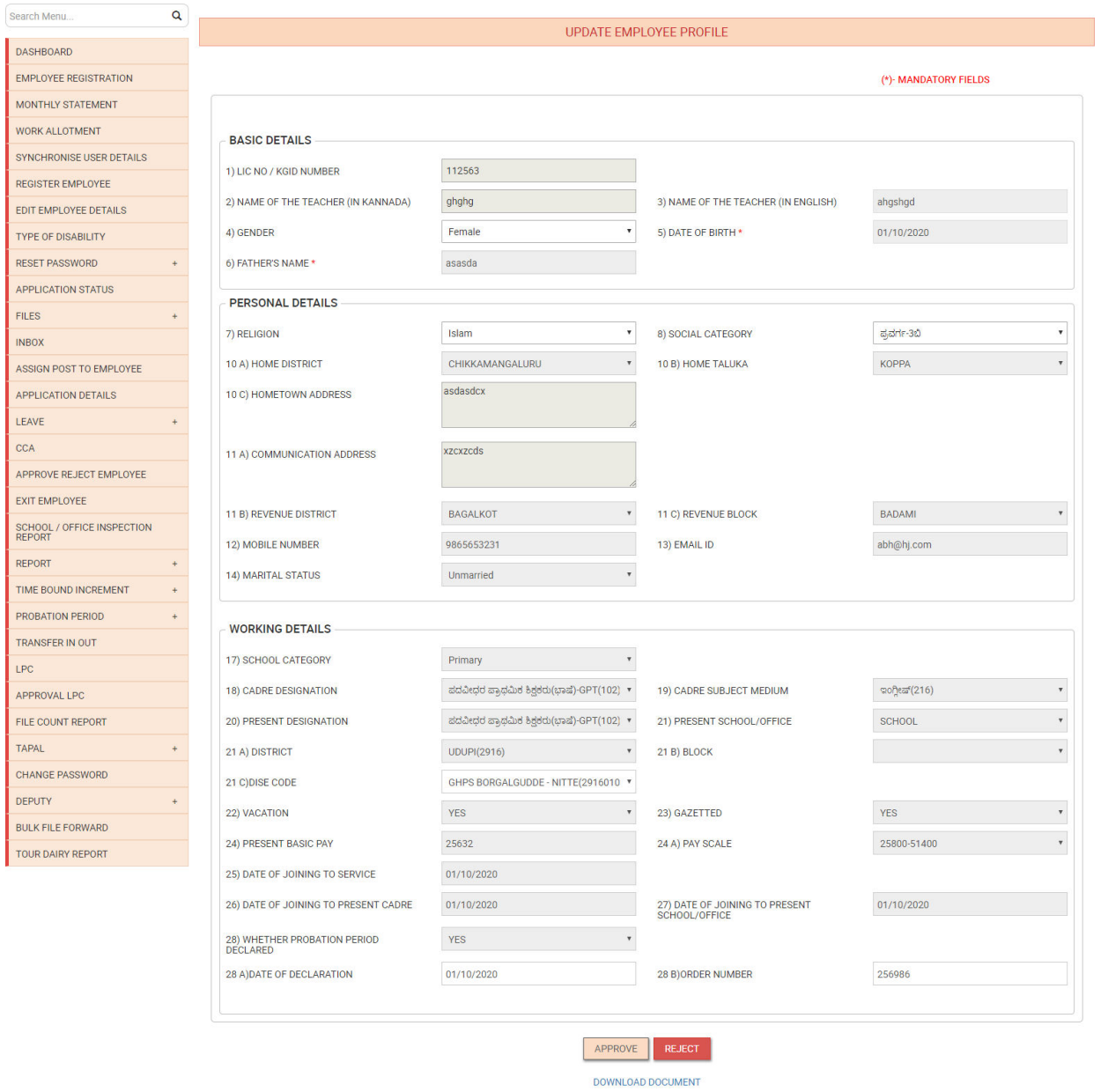
Approve Reject Employee details by Block Admin

To approve the employee details

Login as block admin

Select the menu Approve Reject Employee





Click on download document to view the file uploaded by the superintendant while approving
Click on approve to approve the employee details
Click on reject to reject the employee details